1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (Maximum 500 words)

The curriculum feedback collected is represented to the University with Principal's approval and through the College Board of Studies Members (BOS) and syllabus framing committee members.

Based on the Institutional Hierarchical Framework, Feedback can be broadly classified in to two levels

- The department level feedback that are discussed in the department meeting and necessary initiatives and measures that are taken with the consent of the principal.
- The college level feedback analyzed by the Academic Council Members (ACM) headed by the principal.

On a regular basis our Institute connects with all its stake holders to collect feedback to utilize them for overall development of the institution.

Different types of Feedback taken throughout the Academic Year with Stakeholders given as follows:

Feedback are collected from the following groups identified as stakeholders

- Current students
- Alumni
- Faculty
- Parents
- Employers

Stakeholders	Timing of the Feedback	Mode of Feedback	Points covered in the feedback	Corrective measures
Students (All Years)	3 weeks after the commencement of each semester	Online	Quality of Teaching and Learning Process	Faculty with low feedback score are advised by the principal to revise and restructure their teaching pedagogy.
Students (Final Years)	At the end of the program	Meeting (In person or Online mode)	Infrastructural facilities, Quality of Lab, Improvements regarding the courses, Updation to curriculum etc.…	The feedback is shared with the Department Advisory Committee (DAC) and points are discussed and presented to ACM headed by the Principal for further analysis and implementation.

Faculty	Beginning and end of the semester	Representation to the Head of the Department	Evaluation and need for upgradation of teaching and assessment tools and infrastructure	Shortcomings are identified by the Academic Council and the needs are catered to, immediately.
Parents	Every Semester	Parents Teachers Meet	Overall Academic Progress, identification of bottle necks, representations from parents.	All issues are addressed immediately at the department and institutional level wherever deemed necessary.
Alumni	Every Semester	Alumni Meet	Course, Curriculum, Process, new technology etc..	Modifications suggested are discussed with DAC, ACM and then with BOS and necessary measures are taken subject to the approval of these appellate bodies.
Recruiters	During Placement Drives	Discussion with College Placement Team	Student Employability, Effectiveness of interview process, Placement Training etc.…	Necessary measures are taken in the form of trainings and other interview readiness programs

Based on all the feedback collected, ACM meeting is conducted on regular basis which is presided over by the principal.

These meetings concentrate much on the following key aspects of effective institutional administration.

- Preventive measures against negative feedbacks.
- Upcoming schedules, issues to be addressed at institutional / administrative level.
- Planning of various activities and guidelines for department faculty and students.
- To ensure the functioning of the institution in a transparent manner based on the feedback collected from various stakeholders.

The minutes of previous meetings are presented, scope for improvement is discussed and measures to be taken to ensure the fluidity and functionality of the administration is decided upon.